

Portershoek Quarry	Dorning Crushers SAFETY HEALTH AND ENVIRONMENTAL MANAGEMENT SYSTEM (Doc No. 7.5.1.22)	Effective Date: 15 May 2021 Rev.: ISO 45001 Date Reviewed: Page: 1 of 2
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FIRST-AIDER AND OCCUPATIONAL HEALTH FACILITIES

1. PURPOSE

To ensure that first aid equipment and personnel are maintained and available in the event of an accident.

2. SCOPE

This procedure is applicable to all employees and sub contractors.

3. REFERENCE DOCUMENTS

First aid inspection register
First aider's appointment letter
First Aid certificates

4. DEFINITIONS

None

5. PROCEDURE

- One first aider with a valid first aid certificate will be available at all times during working hours.
- The location of all first aid equipment shall be demarcated with appropriate signs.
- First aid equipment shall be inspected once a month
- When equipment is used from the first aid box/bag, the first aider will supply a list to the manager and used first aid dressing shall be replaced as soon as possible by the manager.
- No medications are not permitted inside a first aid box/bag
- Requirement as set out in Mine Health and Safety Act will be kept in the box
- A list of the required contents shall be placed inside every first aid box/bag.
- A first aid box/bag shall be available at the first aid room.

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6. RESPONSIBILITY

- Appointed First Aiders.
- SHE Officer will conduct monthly inspections on compliance to this element.
- Deviations must be reported to the area responsible person who must rectify as soon as possible.

7. RECORDS

- First aid equipment registers.
- The SHE Officer must use his deviation sheet to fill in all deviations found.



Site Manager



Date